

Dear Parent/Guardian:

My name is Eric Johnson, and I am the CTE Director for Clare-Gladwin RESD. You are receiving this letter because your child has enrolled in the Diesel & Heavy Equipment Technology CTE program through the Clare -Gladwin RESD for the 2023-2024 school year. This new CTE program is offered in partnership with Northern Logistics in Clare, Michigan which provides an incredible opportunity for students to receive hands-on training directly from an industry leader. I congratulate your son or daughter on taking this exciting step to gain the skills and training needed to prepare for a career or college after high school graduation!

 Our records indicate that your student is enrolled in:

**Diesel & Heavy Equipment Technology**

Location: *Northern Logistics*

*4915 E Colonville Rd, Clare, MI 48617*

Program Instructor: Jason Partaka

Contact Information: Phone (989) 386-9334 or email jpartaka@cgresd.net

**ALL CTE CLASSES WILL BEGIN TUESDAY, August 22nd.** For the most part, the CTE calendar is similar to your student’s local high school calendar, but there may be dates where your student will be expected to attend CTE classes when your local high school is not in session. Please refer to your high school office for information about these dates. This class is part of your student’s regular high school schedule and will count for high school credit toward graduation. As with all classes, regular CTE attendance is crucial for successfully earning credit.

*Due to the location of this program, your child will be required to drive or ride along with another student to the Northern Logistics Facility located at 4915 E Colonville Rd, Clare, MI 48617. The class will start promptly at 8:40 am and end at 10:30 am. Students should report directly to their local district at the end of class. Clare-Gladwin RESD will provide a fuel card at the beginning of each marking period to assist with the cost of fuel. Students are expected to adhere to the Clare-Gladwin CTE Student Code of Conduct when driving to and from school.*

During the first week of school, your student will receive a packet of information and forms that need to be completed and returned to their CTE instructor. These forms include emergency contact information verification, CTE Student Handbook, a Technology Acceptable Use Policy, and directions for obtaining parent access to Skyward for CTE programs.

Research shows that students who attend CTE programs enjoy school more and graduate at higher rates than students who do not attend CTE. I am confident your student will also find this type of success and satisfaction in CTE. On behalf of the entire CTE staff, we are looking forward to helping them start on the path toward an exciting and rewarding future!

Sincerely,

Eric Johnson, CTE Director/Principal

*The Clare-Gladwin Regional Education Service District Board of Education complies with all Federal laws prohibiting discrimination and with all requirements and regulations of the U.S. Department of Education. It is the policy of the Clare-Gladwin Regional Education Service District that no person on the basis of race, color, religion, national origin, creed or ancestry, age, gender, sexual orientation, marital status, or disability shall be discriminated against, excluded from participation in, denied the benefits of or otherwise be subjected to discrimination in employment or under any program or activity to which it is responsible, or for which it receives financial assistance from the U.S. Department of Education. For information contact the Superintendent at Clare-Gladwin Regional Education Service District, 4041 E. Mannsiding Rd, Clare, MI 48617 (989) 386-3851.*